

**OFFICE OF THE STANDING TRUSTEE**  
**ELIZABETH CLARK, TRUSTEE**  
13 PROCEEDINGS  
3350 GRAND RIDGE DR. NE, SUITE 200  
GRAND RAPIDS, MICHIGAN 49525  
(616)-454-9638

October 18, 2024

DEBTOR

RE: Rental Income for Case GK 18-04634

Dear :

I reviewed the schedules and Statement of Financial Affairs which included information about income from real property that you listed on line 8 of your Chapter 13 Bankruptcy Schedule I. There are a significant number of documents and reports related to the rental property that I anticipate I will be asked to review and analyze for the Trustee and/or staff attorney.

Complete the questionnaire and submit the requested documentation in the Rental Income Questionnaire to the Trustee office by mail or by fax to 616-454-9798. After my analysis of the questionnaire and information provided to me there could be more information required by the Trustee and/or staff attorney regarding your rental income property.

The Rental Income Questionnaire, documents, and reports are due **November 16, 2018**. If any of the documents or reports have already been submitted to your attorney there is no need to send them to my attention a second time. However, you must still submit the completed Rental Income Questionnaire as noted in the previous paragraph. Thanks in advance for your cooperation.

Sincerely

Matt Parker  
Business Case Analyst

cc: ATTORNEY